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MEMORANDUM

TO: All Entities insured by the Insurance Reserve Fund (IRF)

FROM: Anne Macon Smith, Director
Insurance Reserve Fund

DATE: April 29, 2013

SUBJECT: Reporting Automobile Liability Claims

We are pleased to announce that as of May 1, 2013, American Southern Insurance Co. will be handling all automobile liability claims for the Insurance Reserve Fund.

For your convenience, we have provided a template on the IRF website that you can use to print labels to update this information on your existing insurance cards. The website is www.irf.sc.gov. It is important that a new label be put on each insurance card because the label has the new telephone numbers and address for reporting accidents. You will receive new insurance cards as part of your renewal package when your policies expire.

In the event of an accident, please report your claim as soon as possible in one of the following ways:

1. File electronically through the IRF website, www.irf.sc.gov
2. Call 1-800-713-2205
3. Mail to: American Southern Insurance Company
1611 Devonshire Dr.
Suite 102
Columbia, SC 29204-2444

If you have any questions, please call us at 1-803-737-0020.